



MOSSGIEL PARK PRIMARY SCHOOL

Cnr. Scotsburn Way & Gleneagles Drive

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PARENT PAYMENTS POLICY

PARENT PAYMENT ARRANGEMENTS 2025

Dear Parent/Guardian,

Mossgiel Park Primary School is looking forward to another great year of teaching and learning and would like to advise you of *Mossgiel Park Primary School's* voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support by making a financial contribution each year. This has made a huge difference to our school and the programs we can offer.

Please find attached Mossgiel Park Primary School's financial contributions schedule for 2025, which includes an overview of what your contributions will contribute towards. Payment of contributions are appreciated as soon as possible to support our planning and administration.

For further information on the Department's Parent Payments Policy please see a one-page overview on our website.

Yours sincerely,

Lynn Ordish

Lynn Ordish

Principal

Pete Smith

Pete Smith

School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • <i>Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading</i> • <i>Science – ingredients, books, shared classroom materials</i> • <i>Mathematics – resources, calculators, text books, stationary, maths kits</i> • <i>English – book boxes, class sets, novels, readers,</i> • <i>Classroom - pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers, glue sticks, headphones, tissues</i> • <i>Sports – equipment, ribbons, materials</i> • <i>Music – instruments, books, pens, markers and folders</i> • <i>Library – books, subscriptions</i> • <i>STEM -stationary, equipment and materials</i> • <i>LOTE – Indonesian – stationary and classroom materials.</i> • <i>Digital Learning.</i> 	\$120
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> • <i>Compass</i> • <i>Sunshine Classics</i> • <i>Initial Lit</i> • <i>Lexile</i> • <i>Spellit</i> 	\$40
<p><i>PERFORMING ARTS–</i></p> <ul style="list-style-type: none"> • <i>African drumming, performances, costumes</i> 	\$15
<i>Printing and photocopying of worksheets and learning materials</i>	\$10
Total Amount	\$185
Other Contributions - for non-curriculum items and activities	Amount
<i>First Aid – Consumable items ie: ice/heat packs, band aids, Ventolin, staff training eg: Asthma, CPR, Anaphylaxis, Diabetes etc</i>	\$5
<i>School grounds maintenance and improvements</i>	\$10
Total Amount	\$15

Extra-Curricular Items and Activities

Mossgiel Park Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Information for these events will be provided to parents throughout the school year.

Extra-Curricular Items and Activities
<i>Optional – School camp for years 3 & 4</i>
<i>Optional - School photos</i>
<i>Optional – Swimming Program</i>
<i>Optional - Interschool Sports, cross country and athletics</i>
<i>Optional – Year 6 Jacket and polo top</i>
<i>Optional Year level incursions and excursions to be scheduled</i>

Financial Support for Families

Mossgiel Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund to eligible Health Care Card Holders
- Centrepay (for families who receive a Centrelink Payment)
- Individual flexible payment options

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Kim Adamson

Ph: 03 9709 7777 or Email: kim.adamson@education.vic.gov.au

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

FAMILY NAME: _____

	CHILD'S NAME	2025 YEAR LEVEL	CURRICULUM CONTRIBUTION	OTHER CONTRIBUTION	TOTAL \$200
1 st Child			\$185	\$15	
2 nd Child			\$185	\$15	
3 rd Child			\$185	\$15	

To assist families with payment of these contributions, there are several payment methods available as follows:

- Compass*
- Cash payable at school office*
- EFTPOS available at school office.*
- Online Direct deposit to the school's bank account.*
Commonwealth bank: BSB 063 610 Account # 1006 1505
Reference: Child's name, contribution
- Centrepay – Centrelink Card Holders eg: Health Care Card, Pension Card*
- I authorise \$_____ to be charged to my Visa / MasterCard.*

Details as follows:

NAME (as on card)																			
CARD NO:																			
SIGNATURE																			
		VISA		MASTERCARD		EXPIRY DATE	____ Month ____ Year												

Office use only

Payment Received \$ _____ Date: _____

Compass / Cash / Direct Deposit / EFTPOS / Credit Card

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.